

February 15, 2010
CITY OF WINDSOR HEIGHTS
REGULAR BUSINESS MEETING MINUTES
6:00 P.M. – Council Chambers
Unabridged version

Item 1: Roll Call

Mayor Sullivan called meeting to order at 6:00 p.m. Council present: Charlene Butz, Diana Willits David Jenison, Betty Glover, and Steve Peterson. City Administrator Marketa George Oliver, Chief Gary Walters, Public Works Director Jason VanAusdall, Community Services Director Josh Heggen, Fire Chief Cross and City Attorney Matt Brick present.

Item 2: Approval of the Agenda - Roll Call 051

Peterson moved Willits seconded approval. Voice vote passed unanimously.

Item 3: Good of the Order

Item 4: Approval of the minutes - Roll Call 052

Peterson moved, Willits seconded approval of the February 1st both published and unabridged versions.. Voice vote passed unanimously.

Item 5: Public Comment

Allen Sydnes, 212 66th Street, asked the council not to spend any money this year on the All American City Competition. He also asked that agendas and minutes be posted no later than the Wednesday before the scheduled meeting. He said the budget was long and there was too much information to get through. He continued and asked that city council meetings no longer be held on Federal holidays.

Item 6: Consent Agenda - Roll Calls 53-60

Butz voice her concern regarding item H and that is still does not seem correct to her. Oliver suggested that she and Butz sit down with the contractor to review the pay estimate. Peterson moved Willits seconded approval of: Receive and file 2009 annual stormwater report, Confirmation of Appointment of Betty Glover and Marketa Oliver to Bankers Trust Loan Review Committee, January Police monthly report, January Fire monthly report, January Public Works monthly report, January Public Nuisance Report, Investment, Treasurer and Clerks Report for December, and Claims and Payroll vote passed unanimously.

Item 7: Approval of liquor license requests for Baru 66: Roll Call 61

Chief Walters noted there were no problems with this business. Jenison move approval, Peterson seconded approval. Voice vote passed unanimously.

Item 8: Consideration of a resolution 10-0215-062 approving an amendment to intergovernmental agreement for the promotion of tourism and convention activities in the Greater Des Moines Area. Roll Call 62

Greg Edwards from the CVB presented to the council information regarding the CVB and some upcoming events the Metro can enjoy next year. Butz noted some items were missing and Greg noted they are included in an updated power point, just not the one he had today. He explained the 28E amendment made some changes regarding how people get appointed to the CVB Board. Willits moved approval, Butz Seconded. Roll Call vote passed unanimously.

Item 9: Consideration of a resolution 10-0215-063 adopting a revised position description for the Chief Financial Officer. Roll Call 63

Jenison suggested that the job description be adjusted to require the person become NIMS certified. Oliver noted that would be changed. Peterson moved approval, Butz seconded approval. Roll Call vote passed unanimously.

Item 10: Presentation and discussion of the City's proposed FY 2011 Budget.

Oliver presented the council with the proposed FY 2011 city budget, with a levy rate of \$13.77121. Chief Walters, Chief Cross and Public Works Director VanAusdall reviewed with the council each of their individual departments as a whole and what they have coming up next year in their budget. Peterson asked for options that the levy could be reduced more, between ten and fifteen cents. Oliver said she would review the budget and work with department heads to make some suggestions for additional savings.

Item 11 Staff updates:

Cross said that a hydrant dig out day was coming up and encouraged everyone to uncover the hydrants in their area.

Item 12: Council member comments:

Jenison thanked the public works staff for allowing him to ride along with a snow plow driver.

Item 13: Mayor's inquiries.

Mayor Sullivan reminded everyone about the Windsor Heights Chamber's Business After Hours event at Remax on Thursday starting at 5 pm. He also reiterated that on Saturday Feb 20th at 11 a.m. there will be a Citizens' Budget Information meeting.

**Item 14: Adjournment to closed session pursuant to 21.5c (litigation) and 21.5j (real estate) of the Code of Iowa
Roll Call 64**

Willits moved to adjourn into closed session, Jenison seconded approval. Roll call vote passed unanimously.
The meeting closed at 7:05 pm.

The meeting resumed normal session at 7:40 p.m.

Item 15: Consideration of action items related to closed session discussion. Roll Call 65

Peterson moved Jenison seconded approval directing staff to begin the process of acquiring right of way accusation at 7301 University for the University widening project. Roll Call vote passed unanimously.

Item 16: Adjournment - Roll Call 66

Butz moved Glover seconded to adjourn at 7:42 p.m. to 6:00 p.m. on March 1st, 2010. Roll call vote passed unanimously.

ATTEST:

Jerry Sullivan, Mayor

Marketa George Oliver, City Administrator/Clerk