

**February 15, 2010**  
**CITY OF WINDSOR HEIGHTS**  
**REGULAR BUSINESS MEETING MINUTES**  
**6:00 P.M. – Council Chambers**  
**Publication version**

**Roll Call=RC**

Mayor Sullivan called meeting to order at 6:00 p.m. Council present: Charlene Butz, Diana Willits David Jenison, Betty Glover, and Steve Peterson. City Administrator, Marketa Oliver also present

**RC 051**

Peterson moved Willits seconded approval. Voice vote passed unanimously.

**RC 052**

Peterson moved Willits seconded approval of the February 1st both published and unabridged versions. Voice vote passed unanimously.

**RC 53-60**

Butz voiced her concern regarding item H and that is still does not seem correct to her. Oliver suggested that she and Butz sit down with the contractor to review the pay estimate. Peterson moved Willits seconded approval of: Receive and file 2009 annual stormwater report, Confirmation of Appointment of Betty Glover and Marketa Oliver to Bankers Trust Loan Review Committee, January Police monthly report, January Fire monthly report, January Public Works monthly report, January Public Nuisance Report, Investment, Treasurer and Clerks Report for December, and Claims and Payroll vote passed unanimously.

**RC 61**

Chief Walters noted there were no problems with the Baru 66 application. Jenison moved Peterson seconded approval. Voice vote passed unanimously.

**Resolution 10-0215-062 amending intergovernmental agreement with Greater Des Moines Convention and Visitors Bureau. RC 62**

Willits moved Butz seconded approval. Roll Call vote passed unanimously.

**Resolution 10-0215-063 adopting a revised position description for Chief Financial Officer. RC 63**

Peterson moved Butz seconded approval. Roll Call vote passed unanimously.

**Adjournment to closed session pursuant to 21.5c (litigation) and 21.5j (real estate) of the Code of Iowa  
RC 64**

Willits moved to adjourn into closed session, Jenison seconded approval. Roll call vote passed unanimously. The meeting closed at 7:05 pm.

The meeting resumed open session at 7:40 p.m.

**RC 65**

Peterson moved Jenison seconded approval directing staff to begin the process of acquiring right of way at 7301 University for the University widening project. Roll Call vote passed unanimously.

**RC 66**

Butz moved Glover seconded to adjourn at 7:42 p.m. to 6:00 p.m. on March 1st, 2010. Voice vote passed unanimously.

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Jerry Sullivan, Mayor

ATTEST:

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Marketa George Oliver, City Administrator/Clerk