

**BUSINESS OF THE CITY COUNCIL
WINDSOR HEIGHTS, IOWA
AGENDA STATEMENT**

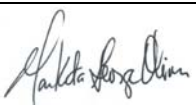
Item No. 8
For Meeting of 02/01/2010

ITEM TITLE: A RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS EQUIPMENT

CONTACT PERSON(S): Marketa Oliver, City Administrator

SUMMARY EXPLANATION

Staff has identified several pieces of equipment and furniture that were left in the building that was purchased by the City and other pieces that are now obsolete and identified for disposal. The City will attempt to sell or donate the equipment and if unable to do so will then have it taken by the City's waste management provider. Prior to deeming it surplus equipment, the City asked staff members to review the available office furniture to see if it could be used in other areas. Several pieces were redeployed into other areas of the City. For example, the new City Inspector completely furnished his office with pieces from 6336 Hickman.

<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Contract <input type="checkbox"/> Other (Specify) _____
Funding Source _____
APPROVED FOR SUBMITTAL _____ <div style="text-align: right;"> City Administrator</div>

STAFF RECOMMENDATION: Approve resolution on a roll call vote

COUNCIL ACTION:

RESOLUTION NO. 10-0102/

A RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS EQUIPMENT

WHEREAS, the City staff has identified several items of surplus equipment and furniture; and

WHEREAS, these surplus equipment items could be sold, donated and discarded; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Windsor Heights, Iowa, does hereby authorize the City staff to sell, donate and/or discard the following equipment:

- 8 regular desks;
- 5 small, wheeled computer desks;
- 16 metal shelves;
- 1 round table;
- 1 medium-sized, sliding door cabinet;
- 10 wheeled office chairs;
- 4 stationary office chairs;
- 2 air purifiers;
- 1 small television with remote;
- Standard filing cabinets including 2 5-drawer, 3 4-drawer and 4 2-drawer cabinets;
- Wide filing cabinets, including 1 4-drawer and 4 2-drawer cabinets;
- 2 Havis floor mounts;
- 3 Ledco mounts;
- Compaq computer tower;
- Dell computer tower;
- Computer key board;
- Mouse;
- Set of computer speakers;
- HP port switch;
- IBM laptop; and
- Car radio mount.

Passed and approved this 1st day of February, 2010.

Jerry Sullivan, Mayor

ATTEST:

Marketa George Oliver, City Administrator/Clerk