



**Windsor  
Heights**  
*the heart of it all*

**Mayor:**  
Jerry Sullivan

**Council  
Members:**  
Diana Willits (Mayor Pro Tem)  
Steve Peterson  
Charlene Butz  
Betty Glover  
David Jenison

**City  
Administrator:**  
Marketa George Oliver

**Chief Financial  
Officer:**  
Colleen Pingrey

**Community Services Director:**  
Josh Heggen

**Police Chief:**  
Gary Walters

**Fire Chief:**  
Christopher Cross

**Director of  
Public Works:**  
Jason VanAusdall

**City Inspector:**  
Dave Breese

**City Attorney:**  
Matt Brick

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**FEBRUARY 1, 2010 REGULAR BUSINESS MEETING AGENDA  
6:00 P.M. – CITY COUNCIL CHAMBERS**

1. Call to Order/Roll Call/Pledge of Allegiance.
2. Approval of the Agenda.
3. Good of the Order.
4. Approval of the Minutes:
  - January 16<sup>th</sup> and January 18, 2009 City Council minutes both published and unabridged versions.
5. Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please limit presentation from 2 to 5 minutes.)
6. Approval of the Consent Agenda.  
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the Agenda.
  - (a) Set date of public hearing for the FY 2010 City Budget for March 1st, 2010 at 6:00 p.m. (presentation and discussion to happen during the February 15<sup>th</sup> Council Meeting)
  - (b) Approval of appointment of Joseph Jones to the Sister Cities Commission
  - (c) Receive and file the Windsor Heights Strategic Planning January 16, 2010 Final Report
  - (d) Receive and file road projects submitted to the DOT for Economic Stimulus funds.
  - (e) December fire report
  - (f) Progress Payment No for the Community Center project in the amount of \$123,557.95 to Prostruct Construction.
  - (g) Claims and Payroll
7. Approval of liquor license requests
  - (a) The Ridgmont
8. Consideration of Resolution Disposing of Surplus Equipment.
9. Consideration of Resolution to Appoint Representatives to the Polk County Emergency Management Commission.
10. Consideration of a resolution approving a request for proposals for watershed assessment. (This is mandated by the National Pollutant Discharge Elimination System and required by the Department of Natural Resources for the City's stormwater program.)
11. Consideration of resolution approving a final plat for the property located at 2004 63rd Street.
12. Discussion and possible consideration of resolution accepting agreement with the Institute for Social and Behavioral Research to perform services related to the periodic citizen survey in the amount of \$6,045.
13. Consideration of an ordinance 10-01 amending the 2010 Code of Ordinances for the City of Windsor Heights, Iowa by creating a schedule of administrative penalties for Industrial Pretreatment Violations Relating to Regulation of Fat, Oil and Grease Discharge by Food Service Establishments.
14. Consideration of an ordinance 10-02 amending the 2010 Code of Ordinances for the City of Windsor Heights, Iowa by creating a schedule of administrative penalties for Industrial Pretreatment Violations Relating to Regulation of Hauled Waste.
15. Consideration of an ordinance 10-03 to amend frequency for compensation for various positions. (This item makes no adjustment to any compensation. It simply removes an antiquated reference to "quarterly payments.")
16. Staff updates, if any.
17. Council member comments.
18. Mayor's inquiries.
19. Adjournment to closed session pursuant to 21.5c (litigation) of the Code of Iowa.

**Adjournment**

20. Adjournment to 6:00 p.m. on February 15, 2010 for a Regular Meeting of the City Council in Council Chambers at City Hall.