

DECEMBER 21st, 2009
CITY OF WINDSOR HEIGHTS
REGULAR BUSINESS MEETING MINUTES
5:15 P.M. – Council Chambers
Unabridged version

Item 1: Roll Call

Mayor Sullivan called meeting to order at 5:15 p.m. Council present: Charlene Butz, Carole Tillotson, Flo Hunter, Steve Peterson and Diana Willits. City Administrator Marketa George Oliver, Chief Gary Walters, Public Works Director Jason VanAusdall, Community Services Director Josh Heggen, Fire Chief Cross and City Attorney Matt Brick present.

Item 2: Approval of the Agenda - Roll Call 333

Hunter moved Peterson seconded approval. Voice vote passed unanimously.

Item 3: Good of the Order

Mayor Sullivan introduced the new parks and Special Events Coordinator Tracy Levine. Tracy said she was excited for this opportunity and is looking forward to working with everyone.

Item 4: Approval of the minutes - Roll Call 334

Hunter moved Peterson seconded approval of the December 7, 2009 both published and unabridged versions. Voice vote passed unanimously.

Item 5: Public Comment

Betty Glover, 6803 Del Matro, thanked Carole Tillotson and Flo Hunter for their many years of service and the great benefit they have been to the community.

John Thompson, 6300 School #222 noted the monetary amounts were left off agenda item seven and eight. H also wanted to know about some items in the claims and payroll, including payments to Big Green Media and radio advertising. Oliver noted the Big Green Media payment was for the newsletter in the Windsor Heights Living Magazine. Thompson said he did not think the City needed to spend that money; that the Register would print if it was worth printing. Peterson responded saying that if the City does not do things to get information, than John would complain about that. This magazine goes to every household and business, which is a good fit for the Windsor Heights Newsletter. Willits suggested Policy and Administration would look at how the City sends out newsletters.

David Lange, President of the Windsor Height Neighborhood Association also thanked Council Members Tillotson and Hunter for their service. He wanted to respond to Harold Varce's questions about the Neighborhood Association's involvement in the last two elections, from the last council meeting. He noted the Windsor Height Neighborhood Association formed in 2007 and has helped with many projects, including volunteering on the 4th, the new zip code, the formation of the Windsor Height Neighborhood Watch, the ice cream social, co-sponsoring the candidate forum, long-term City visioning, etc. The organization works to improve programs and government in Windsor Heights and was neutral on the election.

Dennis Block, 6412 University, voiced his concern over the size of the pile of snow by his home, along the road, blocking his ability to see as he leaves his driveway in the morning. He asked if the City, just this one instance, since so much snow did fall, could move snow back away from the road along major roads like University. Jason VanAusdall noted he would resist doing this type of snow removal, afraid it would open the City to these types of special requests all the time. Block said he agreed, but help just this one time would be greatly appreciated.

Item 6: Consent Agenda - Roll Calls 335-338

Hunter moved Peterson seconded approval of: Receive and file the 2009 City Council election results, Approval of various appointments, Receive and file Investment, Treasurers and Clerk's Report for July through November and Claims and Payroll. Voice vote passed unanimously.

Item 7: Consideration of resolution 09-1221/339 accepting a bid from Earl May to provide and maintain the flowering baskets on University and the civic garden in an amount not to exceed \$12,920. Roll Call 339

Tillotson move approval with the addition to the resolution that Earl May will handle the watering of the plants, Hunter seconded approval. Roll Call vote passed unanimously.

Item 8: Consideration of a resolution 09-1221/340 approving the Community Center rental rate fee structure and the softball field rental rate. Roll Call 340

Butz noted she was worried the hour minimum would price out a lot of small family gatherings. She also asked for clarification on when rental fees would be waived. Tillotson asked if the resolution could be changed to a two hour minimum Sunday through Thursday. Oliver said she can see waiving the fee for events like the Windsor Heights' Neighborhood Association Ice Cream Social. This would allow smaller non-profit groups within the City that benefit the City and the citizens to have access to the building because they would not have to pay the fee. For example, the Foundation uses the facility currently in support of Music in the Park and is not charged for it because it is a community-wide event. Dennis O'Brien, 6826 Del Matro, asked about the language in the Class A rental saying when "a charge is made." Oliver explained that it meant when someone was charging admission. David Lange, president of the WHNA noted his concern that he was worried that WHNA would be priced out of the building and was happy to hear they can use the building for free if it is available. Sandy Sydnes, 2012 66th, asked if someone has to rent the ballfield to use it. Oliver explained that the ball field is first come first serve, but if you want to guarantee using the field, then it would have to be rented. Peterson moved approval with changing the four hour minimum rental to a two hour minimum, Butz seconded approval. Roll Call vote passed unanimously.

Item 9: Staff updates: Trees Please, STP-TE

Oliver noted the City had received a \$1,000 Trees Please Grant for trees in Colby Park.

Item 10: Council member inquiries.

Peterson thanked Tillotson and Hunter for all their years of service and for making Windsor Heights a better place to live. Willits asked for an update on the citizen's survey. Heggen noted he is waiting to get the contract back from ISU so the survey can go out sometime in late January, early February. Butz asked if committee assignments could be posted on the website.

Item 11: Mayor's inquiries.

Mayor Sullivan presented City proclamations for Flo Hunter and Carole Tillotson for all their years of service to the City. He also presented them with a copy of the plaque that we being manufactured for the Windsor Heights Community Center that listed the people whose vision, voices and votes made the structure a reality. This plaque includes current and past elected officials and planning and oversight committee members.

Item 12: Adjournment to closed session pursuant to 21.5c (litigation) and 21.5j (real estate) of the Code of Iowa. Roll Call 341

Peterson moved to adjourn into closed session, Hunter seconded approval. Roll call vote passed unanimously. The meeting closed at 5:50 pm.

The meeting resumed normal session at 6:43 pm.

Item 13: Consideration of Resolution 09-1221-342 approving offer to buy and lease subject to final approval of environmental reports by legal counsel for the property locally known as 6300 Hickman Road. Roll Call 342

Tillotson moved approval, Peterson seconded approval. Roll call passed with Hunter, Willits, Peterson and Tillotson voting yes. Butz voted No.

Item 19: Adjournment - Roll Call 343

Hunter moved Willits seconded to adjourn at 6:46 p.m. to 5:15 p.m. on January 4, 2010. Voice vote passed unanimously.

Jerry Sullivan, Mayor

ATTEST:

Marketa George Oliver, City Administrator/Clerk