

City of Windsor Heights Regular Business Meeting Minutes
Monday, October 21, 2019 – 6:00 P.M. Council Chambers

1. **Call to Order:** Mayor Burgess called the meeting to order at 6:00 PM. Council members present: Zachary Bales-Henry, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms. Staff present: Interim City Administrator Mark Arentsen, City Clerk Travis Cooke, Public Safety Director/Police Chief Chad McCluskey, Public Works Director Dalton Jacobus, and City Attorney Matt Brick. The Pledge of Allegiance was recited.
2. **Approval of the Agenda:** Motion by Harms to approve the agenda. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.
3. **Public Comment:** Bob Bishop, 1128 68th Street, thanked the Council for their time spent on hearing his concerns on the rezone issue. Susan Skeries, 1441 64th Street, noted that the descriptions in the claims list were off by a line. Cooke explained the claims and will send out an updated list to Council.
4. **Consent Agenda: Any item on the Consent Agenda may be removed for separate consideration.**
 - A. **Approve Minutes of the Regular Council Meeting on October 7, 2019**
 - B. **Approve Payment of Cash Disbursements**
 - C. **Approve September Financial Reports**Motion by Loffredo to approve the consent agenda. Seconded by Harms. Motion passed unanimously on a roll call vote.
5. **Old Business:**
 - A. **Consideration of the Third and Final Reading of Ordinance No. 19-07 - An Ordinance Amending the Official Zoning Map of the City of Windsor Heights, Iowa:** Motion by Mike Jones to approve the third and final reading of Ordinance No. 19-07. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.
 - B. **Consideration of the Third and Final Reading of Ordinance No. 19-08 - Deer Feeding Ordinance:** Motion by Mike Jones to approve the third and final reading of Ordinance No. 19-08. Seconded by Loffredo. Motion passed unanimously on a roll call vote.
 - C. **Consideration of Second Reading of Ordinance No. 19-09 – Urban Deer Management Zone:** Motion by Loffredo to approve the second reading of Ordinance No. 19-09. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.
6. **New Business:**
 - A. **Discussion and Appropriate Follow-Up on Resolution No. 19-1004 – A Resolution Approving the FY 19 Street Finance Report:** Motion by Mike Jones to approve Resolution No. 19-1004. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.
 - B. **Discussion and Appropriate Follow-Up on Resolution No. 19-1005 – A Resolution Approving ATE Revenue Expenditures:** Motion by Joseph Jones to approve Resolution No. 19-1005. Seconded by Bales-Henry. Roll call vote: Bales-Henry – aye, Joseph Jones – aye, Loffredo – nay, Mike Jones – nay, and Harms – nay. Motion failed 2-3. Motion by Loffredo to allocate 90% of ATE revenues to streets and sewers and 10% to capital equipment. Seconded by Harms. After due consideration and discussion Council came to the consensus to have the budget committee discuss ATE revenues and report back to Council at a later meeting. Loffredo withdrew his motion. Harms withdrew her second.
 - C. **Discussion and Appropriate Follow-Up on Emergency Communications Agreements:** Motion by Loffredo to approve option #1 to begin the process of moving to the Westcom Emergency Communications platform and notify Polk County of the City’s intention to change communications providers prior to the end of the City’s current agreement. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.
7. **Reports:**
 - A. **Mayor and Council Reports and Committee Updates**
 - i. **Mayor’s Veterans Day Proclamation:** Mayor Burgess read the proclamation declaring Friday, November 8, 2019 as *Windsor Heights Veterans Day: Honoring all Who Serve*.
Bales-Henry – Dart updates.
Joseph Jones – MPO transit facility updates. Bravo Gala is 2/1/2020. Movie in the park is set for Thursday evening.
Loffredo –MidAmerican grant of \$500 available to the City.
Mike Jones – None.
Harms – Public Safety Committee updates. Windsor Wonderland event would be a good use for the MidAmerican grant.

B. Interim City Administrator Report

Whitney Tucker started as the Communications/Recreation Coordinator today. Thanked Lauren Campbell for filming the meetings. Updated council on the hiring process for the Finance Director position. Two RFPs for search firms for the next administrator have been received.

C. City Clerk Report

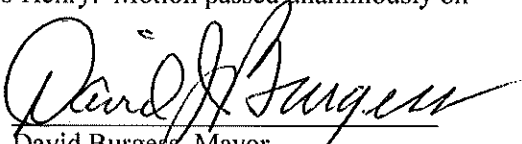
Onboarding Whitney Tucker.

8. Closed Session: Closed Session pursuant to Iowa Code Section 21.5 (1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the government body in that litigation: Motion by Joseph Jones to convene into closed session at 6:53 PM. Seconded by Harms. Roll call vote: Bales-Henry – aye, Joseph Jones – aye, Loffredo – aye, Mike Jones – aye, and Harms – aye.

9. Convene Into Open Session: Motion by Harms to convene into open session at 7:36 PM. Seconded by Bales-Henry. Motion passed unanimously on a roll call vote.

10. Adjourn to 6:00 pm on Monday, October 21, 2019 for a Regular Council Meeting at the Council Chambers.

Motion by Harms to adjourn the meeting at 7:37 PM. Seconded by Bales-Henry. Motion passed unanimously on a roll call vote.



David Burgess, Mayor



Attest: Travis Cooke, City Clerk