

**City of Windsor Heights Regular Business Meeting Minutes
Monday, September 16, 2019 – 6:00 P.M. Council Chambers**

1. **Call to Order:** Mayor Burgess called the meeting to order at 6:00 P.M.
Council members present: Zachary Bales-Henry, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms.
Staff present: Interim City Administrator Mark Arentsen, City Clerk Travis Cooke, Public Safety Director/Police Chief Chad McCluskey, Public Works Director Dalton Jacobus, City Attorney Matt Brick, and City Engineer Justin Ernst.
2. **Pledge of Allegiance:** Pledge of Allegiance was recited.
3. **Approval of the Agenda:** Motion by Mike Jones to approve the agenda. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.
4. **Public Hearings:**
 - A. **Public Hearing on Ordinance No. 19-07 - An Ordinance Amending the Official Zoning Map of the City of Windsor Heights, Iowa:** Motion by Mike Jones to open the public hearing at 6:01 PM. Seconded by Harms. Motion passed unanimously on a roll call vote. Comment: Bob Bishop, 1128 64th St., spoke to preserving the trees on a parcel in the area to be rezoned. No additional comments written or oral. Motion by Harms to close the public hearing at 6:09 PM. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.
 - i. **Consideration of the First Reading of Ordinance No. 19-07 - An Ordinance Amending the Official Zoning Map of the City of Windsor Heights, Iowa:** Motion by Mike Jones to approve the first reading of ordinance No. 19-07. Seconded by Joseph Jones. Dwight Thomes, Windsor Heights Presbyterian, spoke in favor of the rezone. Roll call vote: Bales-Henry – aye, Joseph Jones – aye, Loffredo – nay, Mike Jones – aye, and Harms – nay. Motion passed 3-2.
 - B. **Public Hearing on Ordinance No. 19-08 - Deer Feeding Ordinance:** Motion by Mike Jones to open the public hearing at 6:19 PM. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote. No comments written or oral. Motion by Mike Jones to close the hearing at 6:20 PM. Seconded by Harms. Motion passed unanimously on a roll call vote.
 - i. **Consideration of the First Reading of Ordinance No. 19-08 - Deer Feeding Ordinance:** Motion by Loffredo to approve the first reading of Ordinance No. 19-08. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.
5. **Public Comment:** Mayor Burgess thanked Lauren Campbell for volunteering to film the meeting on Facebook Live. Duane Alpers, 6415 Elmcrest Dr., spoke in opposition to the University Avenue project.
6. **Consent Agenda:**
 - A. Approve Minutes of the Regular Council Meeting on September 3, 2019
 - B. Approve Payment of Cash Disbursements
 - C. Approve August 2019 Financial Reports
 - D. Approve Liquor Licenses
 - i. Hy-Vee Market Café
 - ii. The Wine Wagen
 - iii. Kum & Go #4098
 - E. Approve FBI National Academy Leadership Training for Public Safety Director
Motion by Joseph Jones to approve the consent agenda. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.
7. **Old Business:**
 - A. **Approve Promissory Note between the City of Windsor Heights and ZWC Condominium Association/Clair Dental for City Hall Roof Repair:** Motion by Joseph Jones to approve the Promissory Note. Seconded by Harms. Motion passed unanimously on a roll call vote.
 - B. **Set the Public Hearing on Ordinance No. 19-09 - Urban Deer Management Zone:** Motion by Loffredo to set the public hearing for Ordinance No. 19-09 for Monday, October 7, 2019 at 6:00 PM at Council Chambers. Seconded by Harms. Motion passed unanimously on a roll call vote.
8. **New Business:**
 - A. **Consideration of Resolution No. 19-0905 – A Resolution Approving Iowa Department of Transportation Agreement for a Surface Transportation Block Grant Program Federal-Aid Swap Project:** Motion by Harms to approve resolution No. 19-0905. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.
9. **Reports:**

A. Mayor and Council Reports and Committee Updates

Mayor Burgess – None.

Bales-Henry – Dart updates on the long term viability of the maintenance center.

Joseph Jones – MPO and Bravo meetings this week.

Loffredo – Requested that the FY 21 budget calendar be developed; ATE revenue updates on the next meeting; Search firm updates requested.

Mike Jones – None.

Harms – Requested search firm updates at the next meeting; Metro Waste updates; thanked Loren for filming the meeting.

B. Interim City Administrator Report

Updated council on the hiring process for open positions. Starting FY 21 Budget next month.

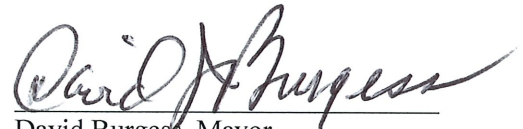
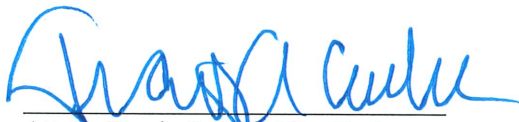
Congratulations to Dalton for receiving several building inspector certifications. Meeting with Hurd Realty on the property at the southwest corner of 63rd and Hickman next week.

C. City Clerk Report

Receipts management software is working well. Auditors are in this week. Set up the LOST fund to split the revenue into two sub accounts to track the 50% required for property tax relief.

10. Adjourn to 6:00 pm on Monday, October 7, 2019 for a Regular Council Meeting at the Council Chambers.

Motion by Loffredo to adjourn the meeting at 6:43 PM. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.


David Burgess, Mayor
Attest: Travis Cooke, City Clerk