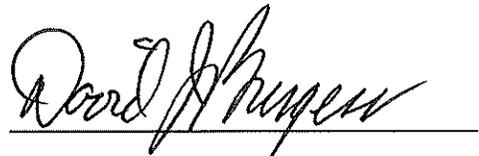


**City of Windsor Heights Regular Business Meeting Minutes
Monday, August 17, 2020 – 6:00 P.M. via ZOOM**

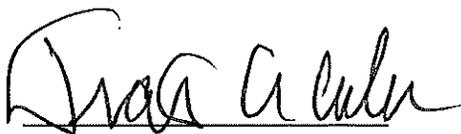
1. **Call to Order/Roll Call/Pledge of Allegiance:** Mayor Burgess called the meeting to order via Zoom at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms. Staff present: Interim Administrator Mark Arentsen, Public Safety Director Chad McCluskey, Finance Director Rachelle Swisher, Public Works Director Dalton Jacobus, Communications/Recreation Coordinator Whitney Tucker, City Engineer Justin Ernst, and City Attorney Matt Brick.
2. **Approval of the Agenda:** Motion by Loffredo to approve the agenda. Seconded by Harms. Motion passed 5-0.
3. **Public Hearings:**
 - A. **Public Hearing on Ordinance No. 20-07 – An Ordinance Amending the Code of Ordinances for the City of Windsor Heights, Iowa, by Amending City Code 174.08 to Further Define Surfaces Allowed for Parking on Private Property and to Add Parking Prohibitions for Vehicles Parked on Private Property for the Purpose of Sale:** Motion by Harms to open the public hearing at 6:01 PM. Seconded by Mike Jones. Motion passed 5-0. No comments written or oral. Motion by Mike Jones to close the public hearing at 6:02 PM. Seconded by Harms. Motion passed 5-0.
 - B. **Consideration of the First Reading of Ordinance No. 20-07 - An Ordinance Amending the Code of Ordinances for the City of Windsor Heights, Iowa, by Amending City Code 174.08 to Further Define Surfaces Allowed for Parking on Private Property and to Add Parking Prohibitions for Vehicles Parked on Private Property for the Purpose of Sale:** Motion by Mike Jones to approve the first reading of Ordinance No. 20-07. Seconded by Harms. Motion passed 5-0.
4. **Public Forum:** Matthew Wier 6501 Allison Ave, spoke to delays with the Allison Avenue project. Benton McClaren - 6518 Allison Ave, spoke to delays with the Allison Avenue project. Gregg Stearns - 6517 Allison Ave, spoke to the delays with the Allison Avenue project. City council held an extensive discussion on communications both regarding the construction projects and the storm response. Council instructed staff to prepare paper communications on the construction projects to be distributed by council members by the end of the week.
5. **Consent Agenda:**
 - A. **Approve Minutes of the Regular Council Meeting on August 3, 2020**
 - B. **Approve Payment of Claims**
 - C. **Approve Financial Reports**
 - D. **Consideration of Liquor License – RI Restaurant – 6587 University Ave**Motion by Mike Jones to approve the consent agenda. Seconded by Harms. Motion passed 5-0.
6. **New Business:**
 - A. **Consideration of Pay Request No. 4 -2020 Street Improvements Project:** Motion by Loffredo to approve Pay Request No. 4. Seconded by Mike Jones. Motion passed 5-0.

- B. Consideration of Pay Request No. 4 – College Drive Improvements Project:** Motion by Loffredo to approve Pay Request No. 4. Seconded by Mike Jones. Motion passed 5-0. Council held an extensive discussion on how to further communicate with residents directly impacted by and adjacent to the impacted areas of all street construction projects.
- C. Consideration/Discussion on Walnut Creek Bank Stabilization Public-Private Partnership:** Jim and Carol Langeness, 7609 Marilyn Dr. would like to partner with the city to help make Walnut Creek improvements on city property behind their home to prevent erosion that may cause issues to their property in the future. Council came to the consensus to start the process of a survey and preliminary design work this fall to further define the project and get cost estimates.
- D. Consideration of Resolution No. 2020-101 – A Resolution Waiving Fees for the Community Center for the Heartland Youth Choir on October 25th 2020:** Motion by Harms to approve Resolution No. 2020-101. Seconded by Loffredo. Motion passed 5-0.
- E. Consideration of Resolution No. 2020-102- A Resolution Allowing the Temporary Policy for Community Center Rental Reimbursements due the Public Health Threat of the COVID-19 Pandemic:** Motion by Loffredo to approve Resolution No. 2020-102. Seconded by Mike Jones. Motion withdrawn by Loffredo. Motion by Harms to table Resolution No. 2020-102. Seconded by Loffredo. Motion passed 5-0.
- F. Consideration of Resolution No. 2020-103 – A Resolution Declaring Derecho Disaster Emergency:** Motion by Loffredo to approve Resolution No. 2020-103. Seconded by Mike Jones. Motion passed 5-0.

7. **Reports:** Skeries – thank you to everyone for help with movie in the park night; economic development committee updates. Joseph Jones – MPO and DART updates. Loffredo – public works committee on the 26th; thanked Mayor Burgess for storm response. Mike Jones – congratulations to Travis for completing coursework. Harms – MetroWaste update; public safety committee to start up in the coming weeks to put a disaster communications and plan in place. Need an update on MetroNet – Mayor Burgess gave an update. Harms would like to have a formal presentation on an upcoming agenda. Mark Arentsen: close out of old projects and discontinuation of economic development grants. Mayor Burgess gave a debris pickup update.
8. **Adjourn:** motion by Harms to adjourn the meeting at 7:40 PM. Seconded by Mike Jones. Motion passed 5-0.



Dave Burgess, Mayor



Travis Cooke, City Clerk