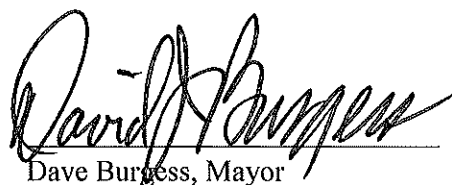


**City of Windsor Heights Special Council Meeting Minutes**  
**Wednesday, July 15, 2020 – 5:00 P.M. via ZOOM**

1. **Call to Order/Roll Call/Pledge of Allegiance:** Mayor Burgess called the meeting to order at 5:00 PM. Present: Susan Skeries, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms. Also present: Interim City Administrator Mark Arentsen and Travis Cooke, City Clerk.
  
2. **Approval of the Agenda:** Motion by Harms to approve the agenda. Seconded by Mike Jones. Motion passed 5-0.
  
3. **Closed Session - City Administrator Hire** Pursuant to Iowa Code Section 21.5 (1) (j) To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary and that individual requests a closed session.
  - A. **Convene Into Closed Session:** Motion by Mike Jones to convene into closed session at 5:01 PM. Seconded by Harms. Roll call vote: Skeries – aye, Joseph Jones – aye, Loffredo – aye, Mike Jones – aye, and Harms – aye. Motion passed 5-0.
  
  - B. **Convene Into Open Session:** Motion by Loffredo to convene into open session at 5:45 PM. Seconded by Harms. Motion passed 5-0.
  
4. **Discussion and Possible Action on City Administrator Hire:** Motion by Harms to extend offer as discussed in the closed session to Candidate #1 and to extend the same offer to Candidate #2 should Candidate #1 decline. Seconded by Skeries. Motion passed 5-0.
  
5. **Adjourn:** Motion by Harms to adjourn the meeting at 5:47 PM. Seconded by Skeries. Motion passed 5-0.

  
Dave Burgess, Mayor

  
Travis Cooke, City Clerk