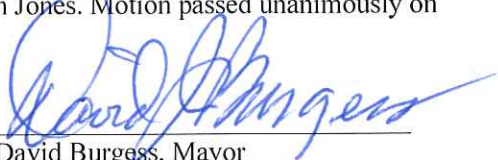


City of Windsor Heights Regular Business Meeting Minutes
Monday, July 15, 2019 – 6:00 P.M. Council Chambers

1. **Call to Order:** Mayor Burgess called the meeting to order at 6:00 P.M.
Council members present: Zachary Bales-Henry, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms.
Staff present: City Clerk Travis Cooke, Public Safety Director/Police Chief Chad McCluskey, Public Works Director Dalton Jacobus, City Attorney Matt Brick, and City Engineer Justin Ernst.
2. **Pledge of Allegiance:** Pledge of Allegiance was recited.
3. **Approval of the Agenda:** Motion by Loffredo to approve the agenda. Seconded by Harms. Motion passed unanimously on a roll call vote.
4. **Public Comment:**
 - i. Lauren Campbell, 1004 63rd St., spoke on behalf of the WH Chamber and thanked the council and city staff for their support of the 4th of July parade.
 - ii. David Swartz, 6601 Northwest Dr., spoke of behalf of the WH Foundation and reported that there will be a bike night dedication for the trail signage project and a new bike repair station at the next Nights in the Heights.
5. **Consent Agenda:**
 - A. Approve Minutes of the Regular Council Meeting on June 17, 2019
 - B. Approve Minutes of the Special Council Meeting on July 2, 2019
 - C. Approve Minutes of the Special Council Meeting on July 8, 2019
 - D. Approve Payment of Cash Disbursements
 - E. Approve Financial Reports for Month of June 2019
 - F. Liquor Licenses
 - i. Kathmandu Restaurant
 - ii. RI Restaurant
 - iii. Hy-Vee Market Café
 - iv. Super Quick Mart
 - v. Damir Buljubasic - CEC Event on 8/24/2019
 - G. Approve Interim City Administrator ContractMotion by Joseph Jones to approve the consent agenda. Seconded by Loffredo. Motion passed unanimously on a roll call vote.
6. **New Business:**
 - A. **Introduction of Interim City Administrator Mark Arentsen:** Mr. Arentsen introduced himself to council and city residents in attendance at the meeting.
 - B. **Consideration of Pay Request No. 7 – 2018 HMA Resurfacing Project:** Motion by Joseph Jones to approve the final pay request. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.
7. **Reports:**

Mike Jones: Concerns with not having the agenda posted on the website.
Harms: Will not be able to attend upcoming Metro Waste meeting. Mike Loffredo will be attending.
8. **Closed Session:** Pursuant to Iowa Code Section 21.5 (1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion by Harms to convene into closed session at 6:16 PM. Seconded by Bales-Henry. Roll call vote: Harms – aye, Mike Jones – aye, Loffredo – aye, Joseph Jones – aye, and Bales-Henry – aye. Motion passed 5-0.
9. **Convene into Open Session:** Motion by Joseph Jones to convene into open session at 6:21 PM. Seconded by Harms. Roll call vote: Harms – aye, Mike Jones – aye, Loffredo – aye, Joseph Jones – aye, and Bales-Henry – aye. Motion passed 5-0.
10. **Possible Action after Closed Session:** None.
11. **Closed Session:** Pursuant to Iowa Code Section 21.5 (1)(i) To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary and that individual requests a closed session: Motion by Joseph Jones to convene into closed session at 6:22 PM. Seconded by Harms. Roll call vote: Harms – aye, Mike Jones – aye, Loffredo – aye, Joseph Jones – aye, and Bales-Henry – aye. Motion passed 5-0.
12. **Convene Into Open Session:** Motion by Harms to convene into open session at 6:50 PM. Seconded by Bales-Henry. Roll call vote: Harms – aye, Mike Jones – aye, Loffredo – aye, Joseph Jones – aye, and Bales-Henry – aye. Motion passed 5-0.

- 13. Possible Action after Closed Session:** None.
- 14. Closed Session:** Pursuant to Iowa Code Section 21.5 (1)(j) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Motion by Joseph Jones to convene into closed session at 6:51 PM. Seconded by Harms. Roll call vote: Harms – aye, Mike Jones – aye, Loffredo – aye, Joseph Jones – aye, and Bales-Henry – aye. Motion passed 5-0.
- 15. Convene into Open Session:** Motion by Harms to convene into open session at 7:07 PM. Seconded by Joseph Jones. Roll call vote: Harms – aye, Mike Jones – aye, Loffredo – aye, Joseph Jones – aye, and Bales-Henry – aye. Motion passed 5-0.
- 16. Possible Action after Closed Session:** No official action. Mayor and Interim City Administrator Arentsen will work with Windsor Presbyterian on an RFP for development of their property.
- 17. Closed Session:** Pursuant to Iowa Code Section 21.5 (1)(j) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Motion by Loffredo to convene into closed session at 7:11 PM. Seconded by Harms. Roll call vote: Harms – aye, Mike Jones – aye, Loffredo – aye, Joseph Jones – aye, and Bales-Henry – aye. Motion passed 5-0.
- 18. Convene into Open Session:** Motion by Joseph Jones to convene into open session at 7:25 PM. Seconded by Harms. Roll call vote: Harms – aye, Mike Jones – aye, Loffredo – aye, Joseph Jones – aye, and Bales-Henry – aye. Motion passed 5-0.
- 19. Possible Action after Closed Session:** None.
- 20. Adjourn to 6:00 pm on Monday, August 5, 2019, for a Regular Council Meeting at the Council Chambers.** Motion by Harms to adjourn the meeting at 7:26 PM. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.


David Burgess, Mayor


Attest: Travis Cooke, City Clerk