


City of Windsor Heights Special Business Meeting Minutes
Monday, June 22, 2020 – 6:00 P.M. via ZOOM

1. **Call to Order:** Mayor Burgess called the meeting to order via Zoom at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms. Staff present: Interim Administrator Mark Arentsen, City Clerk Travis Cooke, Finance Director Rachelle Swisher, Public Safety Director Chad McCluskey, Public Works Director Dalton Jacobus, Communications/Recreation Coordinator Whitney Tucker, and City Attorney Matt Brick.
2. **Approval of the Agenda:** Motion by Harms to approve the agenda. Seconded by Joseph Jones. Motion passed 5-0.
3. **Consideration of Resolution No. 2020-86 – Employee Wages:** Motion by Mike Jones to approve Resolution No. 2020-86. Seconded by Joseph Jones. Council was unable to come to a consensus on employee wages outlined in the resolution. Mike Jones withdrew his motion. Motion by Harms to approve public safety wages as outlined in the resolution. Seconded by Loffredo. Motion passed 5-0. Motion by Loffredo to approve the public works wages outlined in the resolution with the exception of PWD Jacobus. Seconded by Mike Jones. Roll call vote: Loffredo – aye, Mike Jones – aye, Skeries – aye, Joseph Jones – aye, and Harms – nay. Motion passed 4-1. Motion by Loffredo to approve management wages as outlined in the resolution. Seconded by Joseph Jones. Motion failed 0-5. Motion by Loffredo to approve the following wages: Public Works Director – 5.5%, Public Safety Director – 3.5%, Finance Director – 2.0%, City Clerk – 1.0% plus \$1,000 retainage bonus that can be renewed each year at the direction of the City Administrator for each position. Seconded by Mike Jones. Motion passed 5-0.
4. **Consideration of Resolution No. 2020-87 – FY 20 Budget Transfers:** Motion by Harms to approve Resolution No. 2020-87. Seconded by Mike Jones. Motion passed 5-0.
5. **Closed Session:** Pursuant to Iowa Code Section 21.5 (1)(j) To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary and that individual requests a closed session – Review City Administrator Candidates
6. **Convene into Closed Session:** Motion by Harms to convene into closed session at 7:16 PM. Seconded by Loffredo. Roll call vote: Skeries – aye, Joseph Jones – aye, Loffredo – aye, Mike Jones – aye, and Harms – aye. Motion passed 5-0.
7. **Convene into Open Session:** Motion by Mike Jones to convene into open session at 7:52 PM. Seconded by Loffredo. Motion passed 5-0.
8. **Adjourn:** Motion by Joseph Jones to adjourn the meeting at 7:53 PM. Seconded by Skeries. Motion passed 5-0.


David Burgess, Mayor


Attest: Travis Cooke, City Clerk