

**City of Windsor Heights Regular Business Meeting Minutes
Monday, October 7, 2019 – 6:00 P.M. Council Chambers**

1. **Call to Order:** Mayor Burgess called the meeting to order at 6:00 P.M.
Council members present: Zachary Bales-Henry (via teleconference), Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms.
Staff present: Interim City Administrator Mark Arentsen, City Clerk Travis Cooke, Public Safety Director/Police Chief Chad McCluskey, Public Works Director Dalton Jacobus, City Attorney Erin Clanton, and City Engineer Justin Ernst. The Pledge of Allegiance was recited.
2. **Approval of the Agenda:** Motion by Mike Loffredo to approve the agenda. Seconded by Harms. Motion passed unanimously on a roll call vote.
3. **Public Hearings:**
 - A. **Public Hearing on Ordinance No. 19-09 - An Ordinance Amending the Code of Ordinances of the City of Windsor Heights, Iowa by Amending Chapter 55 Public Offenses – Urban Deer Management Zone:** Motion by Harms to open the public hearing at 6:01 PM. Seconded by Mike Jones. Motion passed unanimously on a roll call vote. Comment: Alison Anastasio, 1821 80th St. spoke in favor of the ordinance. No additional comments written or oral. Motion by Harms to close the public hearing at 6:04 PM. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.
 - i. **Consideration of the First Reading of Ordinance No. 19-09- An Ordinance Amending the Code of Ordinances of the City of Windsor Heights, Iowa by Amending Chapter 55 Public Offenses – Urban Deer Management Zone:** Motion by Harms to approve the first reading of ordinance No. 19-09. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.
4. **Public Comment:** Susan Skeries, 1441 64th Street, asked if there was a change in posting policy since the September 30, 2019 Special Council Meeting was not posted according to City policy. John Thompson, 6400 School St. #222 asked if posting the agenda and not the packet to the website was going to be new policy.
5. **Consent Agenda: Any item on the Consent Agenda may be removed for separate consideration.**
 - A. **Approve Minutes of the Regular Council Meeting on September 16, 2019**
 - B. **Approve Minutes of the Special Council Meeting on September 30, 2019**
 - C. **Approve Payment of Cash Disbursements**
 - D. **Approve Liquor License for CEC Event – Your Private Bartender, LLC**

Motion by Joseph Jones to approve the consent agenda. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.
6. **Old Business:**
 - A. **Consideration of the Second Reading of Ordinance No. 19-07 - An Ordinance Amending the Official Zoning Map of the City of Windsor Heights, Iowa:** Motion by Joseph Jones to approve the second reading of Ordinance No. 19-07. Seconded by Mike Jones. Ron Groh spoke in favor of the ordinance on behalf of the church. Council members shared concerns about storm water management as any future project would go forward. After due consideration and discussion the motion passed unanimously on a roll call vote.
 - B. **Consideration of the Second Reading of Ordinance No. 19-08 - Deer Feeding Ordinance:** Motion by Mike Jones to approve the second reading of Ordinance No. 19-08. Seconded by Mike Loffredo. Michael LeBlanc, 1821 80th St, spoke in favor of the ordinance. Council asked for clarification on how the ordinance would be enforced. Chief McCluskey responded that the approach would be reactive and not proactive and would start with education. After due consideration and discussion the motion passed unanimously on a roll call vote.
7. **New Business:**
 - A. **Consideration of Resolution No. 19-1001 – A Resolution Approving Wide Area Network (WAN) Services Agreement:** Motion by Harms to approve Resolution No. 19-1001. Seconded by Loffredo. Motion passed unanimously on a roll call vote.
 - B. **Consideration of Resolution No. 19-1002 – A Resolution Waiving Community Center Rental Fees for the Chamber of Commerce “Meet the Candidates” Event:** Motion by Loffredo to approve Resolution No. 19-1002. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.
 - C. **Consideration of Resolution No. 19-1003 – A Resolution Waiving Pavilion Rental Fees for the Movie in the Park” Event:** Motion by Loffredo to approve Resolution No. 19-1003. Seconded by Loffredo. Motion passed unanimously on a roll call vote.

D. Discussion and Appropriate Follow Up on Fiscal Year 2021 Budget Calendar: Council discussed the budget calendar and gave direction to Mark for follow up.

8. Reports:

A. Mayor and Council Reports and Committee Updates

Mayor Burgess – None.

Bales-Henry – None.

Joseph Jones – MPO meeting upcoming on Environmental Justice. Bravo meeting upcoming on strategic planning.

Loffredo –None.

Mike Jones – None.

Harms – Iowa League of Cities report at next meeting. Public Safety Committee to meet on 10/17.

Windsor Wonderland is coming up again and is in need of volunteers.

PWD Jacobus wanted to spread the word on the Veterans Day event planned for the CEC in early November.

B. Interim City Administrator Report


Updated council on the hiring process for open positions. RFP for search firms for the next administrator have been sent out.

C. City Clerk Report

None.

9. Adjourn to 6:00 pm on Monday, October 21, 2019 for a Regular Council Meeting at the Council Chambers.

Motion by Joseph Jones to adjourn the meeting at 6:47 PM. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.



David Burgess, Mayor


Attest: Travis Cooke, City Clerk